

Village of Brooklyn

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PLANNING AND ZONING COMMISSION MEETING MINUTES February 23, 2015

The meeting of the Planning and Zoning commission of the Village of Brooklyn was called to order in the Brooklyn Village Hall at 6:42pm by Chairperson Nadine Walsten. Commissioners present were Tom Schmidt, John McNaughton, Dale Arndt, Marcia Hanson and Dorothy Frandy. Also present was Deputy Clerk Kim Brewer, Pat Hawkey, and Dan Olson.

Minutes: Motion by Arndt/Schmidt to approve 12/9/14 minutes with Frandy and McNaughton abstaining. Motion carried. Motion by Frandy/Schmidt to approve 1/26/15 minutes with Hanson and Arndt abstaining. Motion carried.

New Commission Member: Walsten introduced prospective Commission member, Dan Olson. Olson lives with his wife and was born and raised right here in Brooklyn. Olson works in construction, specifically in home improvements such as siding/windows/doors and is familiar with the building/construction and permitting process, making him a great fit for the Plan Commission. The appointment will have to go to Village Board for final approval.

Building Inspection monthly report: There was no report to review this month.

Industrial Zoning changes update: Brewer sent out the proposed changes that were recommended at the last meeting, to all affected business owners, asking for their input/feedback. The only response that was received was from Kelly McCann's attorney, who indicated that Kelly was fine with the proposal.

Motion: Frandy/McNaughton to set **Public Hearing** date for March 23rd, 2015 for proposed changes to Chapter 48-538 Industrial District, making it Chapter 48-538 Light Commercial. Motion carried

Comprehensive Plan Ch. 9 Implementation/2015 Goals: Walsten revisited the Chapter 9, Comprehensive Plan checklist and what was brought up and talked about at the last meeting, identifying priorities for 2015 goals. 1) Create Official Map – do we have to re-zone parcels that have been changed in the Planned Use Map?; 2) Pursue Planning Grant-for Safe Routes to School Plan – In 2007 Strand conducted a sidewalk study. There needs to be a community committee formed to do a plan for this. The grant process is every two years; 3) Complete Downtown Revitalization-Capstone Project – Capstone student is out the country until May; 4) Develop Senior Housing needs/plan

Zoning Administrator and Building Inspection services: Walsten spoke with Rob Roth, former employee of General Engineering, who now has started his own company called Roth Professional Solutions (RPS). Rob does not offer building inspection services but said that is not essential that those 2 services come from the same company. Walsten also spoke with Jerry Foellmi, president of General Engineering, who said he is not sure who would become our permanent Zoning Administrator within GEC. It is a possibility that General Engineering could continue our building inspection services should

the Village decide to go elsewhere for Zoning Administration. **Motion:** Arndt/Frandy to get bids from both RPS (Roth Professional Solutions) and GEC (General Engineering Co) for Zoning Administration services. Motion carried

Motion: McNaughton/Schmidt to adjourn at 7:42pm. Motion carried.